

Mountain Union Elementary School District
Board of Trustees
Regular Board Meeting Agenda
Montgomery Creek School Library
30365 Highway 299 East, Montgomery Creek, CA 96065
January 20, 2021

VIDEOCONFERENCE MEETING
Via ZOOM

Our Mission

To ensure that every student makes academic, physical, intellectual, emotional, social and behavior growth.

This meeting is being held under the provisions of the Brown Act, due to the “shelter in place” requirements of the COVID-19 pandemic. To join this meeting, from your computer or telephone, follow this link or type this into your browser:

Topic: MUESD Board Meeting

Time: January 20, 2021 03:30 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://muesd-org.zoom.us/j/87935433192?pwd=Sk10ZXBmd3d0djEzbFc4cFUrZmtHUT09>

Meeting ID: 879 3543 3192

Passcode: v3LFMM

One tap mobile

+16699009128,,87935433192#,,,,*829964# US (San Jose)

+12532158782,,87935433192#,,,,*829964# US (Tacoma)

Dial by your location

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 301 715 8592 US (Washington D.C)

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

Meeting ID: 879 3543 3192

Passcode: 829964

Find your local number: <https://muesd-org.zoom.us/j/87935433192>

Follow all prompts to run the Zoom software. We recommend you begin this process at least 15 minutes prior to the start of the Board meeting. Once you have successfully joined the meeting, you will be in the waiting room until the meeting begins.

If during the meeting you wish to comment, you will need to raise your hand and wait to be recognized. At that time, your microphone will be unmuted and you will be permitted to address the Board.

This meeting will be audio and video recorded.

OPEN SESSION 3:30 p.m.

1. Opening Business

- A Call to Order
- B Roll Call/Establish Quorum
- C Pledge of Allegiance
- D Mission Statement
- E Approval of Meeting Agenda

2. Consent Calendar

Items listed under the Consent Calendar are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items before the Board vote unless member of the Board, staff, or public requests specific items be discussed and/or removed from the Consent Calendar. It is understood that the Administration recommends approval on all Consent Items. Each item on the Consent Calendar approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

2.1 Approval of Regular Board Meeting Minutes for December 16, 2020

2.2 [Warrants](#)

2.3 [Quarterly Williams Report](#) (October20-December20)

2.4 Annual Board Policy Review:

[3554](#) *Other Food Sales*

[5030](#) *Student Wellness*

[6142.8](#) *Comprehensive Health Education*

3. Public Comment

Public comment on any item of interest to the public that is within the Boards' jurisdiction will be heard. The Board may limit comments to no more than 3 minutes pursuant to Board policy. Public comment will also be allowed on each specific agenda item prior to Board action thereon. (See pages 5-6 of the agenda)

4. New Business

- 4.1 ACTION: Sabrina Thomas, RSP/Invention Teacher – [Short Term Staff Permit](#) (Education Specialist – Mild/Moderate Disabilities) – June 9, 2021

- 4.2 DISCUSSION: Board Policy Updates – 1st Read
[3530 Risk Management Insurance](#)
[4157.1/4257.1/4357.1 Work-Related Injuries](#)
- 4.3 ACTION: Board Policy Update – 2nd Read
[1113 District and School Web Sites](#)
[3280 Sale or Lease of District-Owned Real Property](#)
[4119.11/4219.11/4319.11 Sexual Harassment](#)
[4119.12/2119.12/4319.12 Title IX Sexual Harassment Complaint Procedures - Exhibit](#)
[4157/4257/4357 Employee Safety](#)
[5113.1 Chronic Absence and Truancy](#)
[5113.11 Attendance Supervision](#)
[5145.7 Sexual Harassment](#)
[5145.71 Title IX Sexual Harassment Complaint Procedures – Exhibit](#)
[6161.1 Selection and Evaluation of Instructional Materials](#)
[9323.2 Actions by the Board](#)
- 4.4 ACTION: [School Accountability Report Card](#) – 2ND Read
- 4.5 ACTION: [COVID Prevention Plan](#) (SB 685 OSHA)
- 4.6 ACTION: [Resolution 2020-21-9](#) – Lincoln Day Observance
- 4.7 ACTION: [Surplus Report](#)
- 4.8 DISCUSSION: [Safe Schools Plan](#) – 1st Read
- 4.9 DISCUSSION: [Comprehensive Safety Plan](#) – 1st Read
- 4.10 DISCUSSION: [COVID 19 CA Safe Schools for All Plan](#)
- 4.11 DISCUSSION: Reopening Plan
- 4.12 DISCUSSION: After School Program Options

5. Other Reports

- 5.1 MUESD Activities Committee
 - a) Treasury Report
 - b) Agenda / [Minutes](#)
- 5.2 Teamsters Classified Unit
- 5.3 Teachers Association
- 5.4 Principal
- 5.5 District Superintendent

6. Identify Closed Session Topic of Discussion

- A. Allow for Public Comment on Closed Session Topic
- B. Immediately Adjourn to Closed Session at: _____

Closed Session

54957 (4) For the purposes of this subdivision, the term “employee” shall include an officer or an independent contractor who functions as an officer or an employee

Govt Code 54957
Public Employee Appointment/Employment

Title: Superintendent

Reconvene In Open Session

Report Action Taken in Closed Session

7. Board Comments

8. Next Meeting

- 8.1 Next meeting date:
Board Meeting on February 24, 2021
- 8.2 Possible Agenda Items:
 - A. Audit Report
 - B. Board Policy Updates

9. Adjournment

In compliance with the **Americans with Disabilities Act**, for those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact the Assistant to the Superintendent Malinda Martin at 530-337-6214 for assistance. Notification at least 48 hours before the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodations, auxiliary aids or services. Documents provided to a majority of the Governing Board regarding an open session item on the agenda will be made available for public inspection in the District Office located at 30365 Highway 299 East, Montgomery Creek, CA 96065 during normal business hours.

THE MOUNTAIN UNION ELEMENTARY SCHOOL DISTRICT GOVERNING BOARD WELCOMES AND ENCOURAGES YOUR PARTICIPATION AT THEIR MEETINGS. TO ENSURE AN ORDERLY MEETING, ALL PARTICIPANTS WILL BE ASKED TO OBSERVE THE FOLLOWING:

Procedures for placing an item on the agenda, making a presentation, or speaking to an item on the agenda shall be as follows (Board Bylaw #9322):

Any Board member or any member of the public may request that a matter within the jurisdiction of the Board be placed on the agenda of a regular meeting. The request must be in writing and be submitted to the Superintendent or designee with supporting documents and information, if any, at least two weeks before the scheduled meeting date. Items submitted less than two weeks before the scheduled meeting date may be postponed to a later meeting in order to allow sufficient time for consideration and research of the issue.

The Board President and Superintendent shall decide whether a request is within the subject matter jurisdiction of the Board. Items not within the subject matter jurisdiction of the Board may not be placed on the agenda. In addition, the Board President and Superintendent shall determine if the item is merely a request for information or whether the issue is covered by an existing policy or administrative regulation before placing the item on the agenda.

The Board President and Superintendent shall decide whether an agenda item is appropriate for discussion in open or closed session, and whether the item should be an action item, informational item or consent item.

The agenda shall provide members of the public the opportunity to address the Board on any agenda item before or during the Board's consideration of the item. The agenda shall also provide members of the public an opportunity to testify at regular meetings on matters which are not on the agenda but which are within the subject matter jurisdiction of the Board. (Education Code 35145.5, Government Code 54954.3)

Persons addressing the Board shall be guided by the following conditions (Board Bylaw #9323):
Members of the public are encouraged to attend Board meetings and to address the Board concerning any item on the agenda or within the Board's jurisdiction. So as not to inhibit public participation, persons attending Board meetings shall not be requested to sign in, complete a questionnaire, or otherwise provide their name or other information as a condition of attending the meeting.

In order to conduct district business in an orderly and efficient manner, the Board requires that public presentations to the Board comply with the following procedures:

1. The Board shall give members of the public an opportunity to address the Board either before or during the Board's consideration of each item of business to be discussed at regular or special meetings. (Education Code 35145.5, Government Code 54954.3)
2. At a time so designated on the agenda at a regular meeting, members of the public may bring before the Board matters that are not listed on the agenda. The Board may refer such a matter to the Superintendent or designee or take it under advisement, but shall not take action at that time except as allowed by law. The matter may be placed on the agenda of a subsequent meeting for action or discussion by the Board. (Education Code 35145.5, Government Code 54954.2)
3. Without taking action, Board members or district staff members may briefly respond to statements made or questions posed by the public about items not appearing on the agenda. Additionally, on their own initiative or in response to questions posed by the public, a Board or staff member may ask a question for clarification, make a brief announcement, or make a brief report on his/her own activities. (Government Code 54954.2)

Furthermore, the Board or a Board member may provide a reference to staff or other resources for factual information, ask staff to report back to the Board at a subsequent meeting concerning any matter, or take action directing staff to place a matter of business on a future agenda. (Government Code 54954.2)

4. The Board need not allow the public to speak on any item that has already been considered by a committee composed exclusively of Board members at a public meeting where the public had the opportunity to address the committee on that item. However, if the Board determines that the item has been substantially changed since the committee heard it; the Board shall provide an opportunity for the public to speak. (Government Code 54954.3)

5. A person wishing to be heard by the Board shall first be recognized by the president and shall then proceed to comment as briefly as the subject permits.

Individual speakers shall be allowed **(3)** minutes to address the Board on each agenda or nonagenda item. The Board shall limit the total time for public input on each item to 20 minutes. With Board consent, the president may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. The president may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add.

6. The Board President may rule on the appropriateness of a topic. If the topic would be more suitably addressed at a later time, the president may indicate the time and place when it should be presented.

The Board shall not prohibit public criticism of its policies, procedures, programs, services, acts or omissions. (Government Code 54954.3) In addition, the Board may not prohibit public criticism of district employees.

Whenever a member of the public initiates specific complaints or charges against an employee, the Board President shall inform the complainant that in order to protect the employee's right to adequate notice before a hearing of such complaints and charges, and also to preserve the ability of the Board to legally consider the complaints or charges in any subsequent evaluation of the employee, it is the policy of the Board to hear such complaints or charges in closed session unless otherwise requested by the employee pursuant to Government Code 54957. The Board President shall also encourage the complainant to file a complaint using the appropriate district complaint procedure.

7. The Board President shall not permit any disturbance or willful interruption of Board meetings. Persistent disruption by an individual or group shall be grounds for the chair to terminate the privilege of addressing the Board.

The Board may remove disruptive individuals and order the room cleared if necessary; in this case, members of the media not participating in the disturbance shall be allowed to remain, and individual(s) not participating in such disturbances may be allowed to remain at the discretion of the Board. When the room is ordered cleared due to a disturbance, further Board proceedings shall concern only matters appearing on the agenda. (Government Code 54957.9)

Thank you for your cooperation.