

**MONTGOMERY CREEK**



**WOLVERINES**

# Learning Continuity and Attendance Plan Template (2020–21)

The instructions for completing the Learning Continuity and Attendance Plan is available at <https://www.cde.ca.gov/re/lc/documents/lrngcntntyatndncpln-instructions.docx>.

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone
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## General Information

[A description of the impact the COVID-19 pandemic has had on the LEA and its community.]

The COVID-19 pandemic has had a significant impact on our district and the community. The speed with which we entered distance learning mode in March of 2019 was so swift that it was not accomplished with excellence, nor could it have been. Some of our parents work, and home supervision was a huge issue; others in our district had no Internet service at home, and this hampered their ability to distance learn, as they first had to establish services, then quickly learn how to connect and use the device. Most of our families relied upon the school to supply internet connectable devices (Chrome Books) and approximately 15-20% of our families depended upon the school for devices to connect to the internet (hotspots). The pandemic has altered the way we provide services and support for our students and families. Our classified staff has worked tirelessly, over the summer, to establish new cleaning protocols, various policies, and sought guidance to ensure the safety, social emotional well being and health of our students, staff, and families. Our teaching staff have self-trained so they are better versed in various distance learning platforms. They also have been seeking ways to first quantify learning loss and then mitigate it. As always, it is our goal to provide a safe, engaging, rigorous learning experience for all of our students. Knowing that, most of our families have expressed a desire to return to in-person learning this Fall.

The community response to COVID-19 mirrors that of the country. It is the first pandemic experience for us all and we are trying to adapt, be flexible and learn as quickly as possible. Having said that, Some members of the community are terrified; others are fearless; and each group thinks the other is wrong. This polarization is not healthy for any community. Our District has fielded calls from parents saying that there is no way they will return to school unless everyone is wearing a mask and all social distancing protocols are in place; the next call from a parent saying there is no way they will send their child to school if they have to wear a mask and cannot play with their friends. The rules and protocols have shifted so frequently that it is difficult for our school community to keep pace, even more difficult for parents and community members to comprehend. This experience has been and continues to be taxing on our small staff as they field typical summertime calls, now exacerbated by COVID-19 related calls from concerned parties.

In hopes of students and staff returning to school, we instituted new practices to address learning modalities, movement around the facilities, and interaction with one another. Implementing the requirement to don face masks, maintain social distancing, provide extra cleaning,

modeling hygiene practices, addressing learning loss, offering a rigorous remote learning program as well as in-person learning and Home School options, creating cohorts of students that may incorporate siblings, providing “Grab and Go” meals and modifying how we serve meals to our students in school, identifying a COVID-19 Liaison to the Health Department, and designing desk arrangements to maximize spacing while addressing capacity issues are some of the modifications that have been implemented.

We created a comprehensive Reopening Plan and provided it to our families and staff, along with a variety of instructional models from which they may elect which option is best for their family to access learning. We have received and weighed stakeholder feedback regarding reopening school this Fall. Over the summer, the Superintendent and site Principal met frequently with the supervisors of the maintenance and operations team, the technology team, custodians, administrators, and support staff. We held many meetings with administrative staff members to address needs and concerns as we planned the start of the new school year. In addition, there were weekly conference calls with local Health Department officials and our Shasta County Superintendent of Schools in order to receive current COVID status updates. This Learning Continuity and Attendance plan will address some of the items that have been impacted as a result of the pandemic.

Three days before scheduled school opening, it was decided to change to a distance learning model due to concerns of school district indemnification and concerns of the bargaining unit regarding COVID-19 and teacher/student health.

## Stakeholder Engagement

[A description of the efforts made to solicit stakeholder feedback.]

Surveys, conference call meetings and online meetings were conducted with all stakeholders to seek multiple perspectives regarding the reopening of our schools. The Learning Continuity and Attendance Plan was presented at the stakeholder engagement meetings, which were held virtually so that stakeholders were able to access the meetings safely via either phone, computer or both. A Parent Advisory Committee meeting is scheduled for Tuesday, September 22nd at 3:30.

Many opportunities were provided to the community, families, and staff to provide feedback for our plan. We used the following methods to communicate with our families: conversations, flyers, email, phone calls, texts, and posting on school and district websites.

We currently do not serve any students or families whose primary language is not english. Social distancing and mask requirements were implemented for those parents and community members that wanted to meet face-to-face to provide feedback on the plan. Upon request, students, families, educators, and other stakeholders that did not have access to the internet were provided with a Chromebook to attend the virtual meetings

and to eliminate barriers for our most at-risk families. Additionally, we provided free Internet access in our parking lot so that parents could join meeting(s) from their cars. The draft plan was posted to the website and families were encouraged to provide feedback. Teachers and support staff have offered parent tutorials on how to access the information on distance learning options and the various online meeting modalities implemented.

Surveys, virtual meetings, staff meetings, one-on-one meetings, board meetings, and general input meetings were held to solicit feedback from all stakeholders (parents, students, bargaining units, teachers, other school personnel, administration, principal, and community members).

[A description of the options provided for remote participation in public meetings and public hearings.]

Information on how to attend School Board Meetings was provided in advance of every meeting on the posted agenda at the district and on the website. The public was encouraged to attend and provide feedback on the plan, and if they were not comfortable attending in person, they were encouraged to email comments to the District prior to the Board meeting to be read and considered at the appropriate time in the agenda. There were multiple opportunities for public comment during the meeting. The Board President introduced the allotted period of time for public comments, organized the comments, and acknowledged those who would speak next. Additionally, staff assisted families that needed extra support to access online surveys and meeting agendas with links. Upon request, translators were provided to families/students that needed this extra support. Stakeholder feedback was analyzed by the staff to identify areas of concerns, areas of strength, and new ideas were taken into consideration when finalizing the plan.

[A summary of the feedback provided by specific stakeholder groups.]

Parents/community were evenly split on the preference to have in person instruction 5 days a week and to have distance learning. Many parents were concerned about the safety of their children despite the hygiene protocols that have been put into place. Some Parents expressed concern about the amount of screen time their children are subject to during distance learning and have asked for a "Home School" or Independent study model to be offered by the school. The school does not currently offer an independent study program for the long term but is investigating options at this time. All students and Parents expressed the wish that things could get back to normal as soon as possible. Parents have expressed a new found admiration for the job that school staff do on a daily basis in order to educate their children. Many parents expressed the difficulty they are faced with while trying balance demands from work and to take care of their children at home.

Teachers/Support Staff and Union Representatives resoundingly expressed the need for adequate PPE, identification of essential standards, provision of professional development in identified areas of need, improved technology and technology training, rigorous cleaning schedules and additional hand-cleaning stations, adequate inventory of thermometers, water bottle fill stations, support for truancy, implementing

staggered schedules, instituting minimum days when needed, distributing adequate devices to students, rapid response times for repairing malfunctioning devices, modifying the format of Back to School Night events, and training parents on how to use technology so they are able to access the online adopted curriculum. Social emotional supports for students experiencing difficulties was also expressed as a concern. Teachers and Union Representatives were reluctant to start in class learning and expressed the desire to start with distance learning and to have extra days to prepare for distance learning.

Students: Parents have reported that their children requested a return to in-person learning, along with a full complement of sporting and after school activities, and electives. They expressed that they miss the opportunity to socialize with their friends. Students are realizing how important of a role that school plays in their lives and wish to attend.

[A description of the aspects of the Learning Continuity and Attendance Plan that were influenced by specific stakeholder input.]

Stakeholders indicated a desire to return to school as normal as soon as it was safe enough to do so. Additional PPE was ordered, including a variety of masks and shields so individuals could utilize the most comfortable and least obstructive PPE. New technology devices were purchased to ensure 1:1 throughout the student population and quality devices were available for teaching and support staff. Additional training on virtual platforms was provided at the start of the school year to increase proficiency and is continuous as needs develop. Schoolwide COVID protocols were implemented including signage, and the ordering of additional hand washing stations and hand sanitizing dispensers were purchased and installed. Volunteering has been eliminated at this time to minimize the number of outsiders on the campus. Once transportation resumes, students and bus drivers will wear masks during transport, and while waiting for the bus, parents and students are encouraged to wear masks. Additional seating was purchased to allow for teaching and dining outdoors when the weather permits. Seating for lunch now includes shaded outdoor areas, outdoor tables, in the cafeteria, and in open areas on the campus. Additional time has been built into the schedule for staggered lunches and recesses. Teachers, the counselor and support staff will interweave social emotional learning strategies to support our most vulnerable students. Learning loss will also be addressed through identifying the most critical standards for each grade level, Universal Design for Learning framework strategies, formatively assessing students to meet their individual needs, and providing additional tutoring and one on one support in the identified academic areas for our most at risk students. A tiered system is in place for learning loss as well as social emotional supports. Support for truancy was also an expressed concern, especially in the remote learning arena. A tiered system was put in place last spring to address truancy and the tiered system will be used again this fall. Technology upgrades needed to assist/improve distance learning including additional computer monitors, upgraded document cameras, upgraded smart display boards, and new software subscriptions to improve learning and assessment capabilities were purchased due to the influence of stakeholders. The district is investigating the provision of a long term independent study program as the result of stakeholder input.

# Continuity of Learning

## In-Person Instructional Offerings

[A description of the actions the LEA will take to offer classroom-based instruction whenever possible, particularly for students who have experienced significant learning loss due to school closures in the 2019–2020 school year or are at a greater risk of experiencing learning loss due to future school closures.]

As stated by the American Pediatrics Association, it is "critical" that we balance the risks of COVID-19 in children, which appear to be greater than previously thought, with the harms of school closure which negatively impact their academic achievement, and their physical and mental health. It

should be recognized that it will not be possible to remove all risk of infection and disease now that SARS-CoV-2 is well established in many communities. We also recognize the mitigation of risk, while easing restrictions, will be needed for the foreseeable future.

As such, it is our strong desire to offer classroom-based instruction whenever possible. We surveyed our community, worked diligently to follow all protocols, and planned to open school with in-person instruction, ensuring personal health and safety in school facilities and vehicles through teaching, practicing, and using proper hygiene, social distancing, cohorting of student groups, personal protective equipment, frequent cleaning and disinfection, working with employees to provide necessary training and accommodations, and communicating with students, parents, employees, health officials, and the community. However, the failure of AB 1384 that would have provided indemnification to public schools in this situation, has given rise to angst and division among the community due to the liability risk. Our teachers trained on distance learning over the summer and prepared for in-person learning.

The goal of this District is to provide ongoing rich and robust standards-based instruction while maintaining instructional delivery that furthers student academic success and advance learning by progressing through the state standards.

We started the school year offering a distance learning model only, due to the lack of state and federal leadership in regards to indemnification of schools, due to concerns from over 50% of the families regarding student safety, and due to concerns expressed by our bargaining unit, in regards to Covid-19.

A 3-prong approach for parent choice was planned for which consisted of: in-person school 5 days a week with all students in attendance while implementing social distancing, hygiene practices, and protective masks/shields requirements in grades 3-8 and recommendation that students in grade K-2 also wear masks. Additionally, students would have been required to wear masks during drop-off, dismissal, anytime they may need

to interact with peers from other cohorts, and while riding the bus.

There are 4 phases of school operation for 2020/21. The district began the 2020/21 school year in Phase 1. If Shasta County continues its positive trend, we may then move to Phase 2.

Phase 4: All students return to school with no restrictions.

Phase 3: All students return to school every day with restrictions (i.e., spacing, face coverings, cohorts).

Phase 2: Hybrid Learning, a combination of in-person and remote learning, with reduced numbers of students on campus, cohorted attendance days, and a modified schedule.

Phase 1: Full Remote Learning with limited in-person instruction in small groups.

Our Phase 1 distance learning program, follows all recommendations made by the state and county offices of education. Students have been provided with 1 to 1 chromebooks. Hotspots have been purchased as needed for families with out internet connectivity. Students receive Synchronous (live online meeting) instruction 4 days a week that meets or exceeds the minimum requirements set out in SB 98. In addition, Asynchronous instruction is offered at regular intervals by the teaching staff for reading and mathematics as well as every Wednesday. On Wednesdays, teachers reach out to families and students to provide a more personalized approach to the individuals educational needs and to discuss weekly progress and concerns with parents. While teachers are reaching out to families, holding office hours and experience needed PD, students are engaging with their assignments in an Asynchronous mode.

In our Phase 2 and above reopening plan, students in grades K-5 are in self-contained classrooms with a teacher. Students in grades 6-8 will rotate

from class to class with masks and social distancing to decrease student congregation in hallways. Staggered schedules will be implemented to reduce congregating of students. The modified bell schedule will accommodate multiple recesses, lunch periods, and multiple meal distribution points, along with time for students to engage in hand washing before entering classrooms.

With the closure from March to June, we are expecting skill deficiencies. Although teachers and learning coaches (parents/guardians or other adults/older children in the home) may have taught the lessons, the depth of the concepts and expectations within the units may not have been met by all students. Data collection, lesson design, interventions and enrichments, and support for students, teachers, and families are in place to support foundational understanding of grade level concepts.

Our monthly site-based data meetings examine each student's achievement and evaluate each student's need for additional support. Once a student has been identified as needing intervention or extension, each student receives the appropriate help in a timely manner. Students who are experiencing difficulty are identified to receive additional support targeted to the areas of his/her deficiency.

Support staff will work with our at-risk students in small groups and one-on-one to provide additional support. Interventions will take place within the classroom during a specific time of the day throughout the school week. Using formative assessment, teachers will identify the area needs for each student. Furthermore, teachers will identify essential state standards for current and prior school year utilizing iReady diagnostic testing in order to address any learning loss and accelerate students. Learning goals will be set for each trimester to focus on their areas of growth.

All teachers are expected to access the state standard documents which include the highest leverage standards in each subject by grade level. Other resources include: district formative assessments, Universal Design for Learning strategies, grade level pacing guides, and the ELD curriculum and teaching strategies which teachers can implement and leverage to identify gaps prior to teaching the grade-level standards.

Cleaning protocols will be in place daily for each classroom. Site staff will ensure desks, masks, social distancing, hand washing, and other protocols are implemented based on their classroom environment to ensure continuity of learning.

In order to minimize the potential risk of spread, we will not hold assemblies or field trips, nor allow visitors or volunteers on campus for the time being. Extra-curricular activities are on hold until further notice. Parents are asked to help prepare their children by teaching them about face coverings and proper hand washing. The district promotes the use of soap and water and the use of unscented hand sanitizer with at least 60% alcohol when soap and water are not available. All students and staff members should stay home if they are feeling ill or experiencing symptoms. Parents are asked to check their child's temperature each day before sending them to school. Children must stay home, and will be sent home, if they have a temperature of 100.4 or higher. To help protect everyone, families were provided information regarding the symptoms of COVID-19.

**Actions Related to In-Person Instructional Offerings [additional rows and actions may be added as necessary]**

Description	Total Funds	Contributing
Cleaning and disinfecting products 20,000 X No	20,000	No
Social Emotional Learning resources & personnel	30,000	Yes
Signage - directional, hygiene, masking, cafeteria, floor and sidewalk distancing spots	\$7500	Yes
Paraprofessionals - one-on-one support for at-risk students, small group intervention	40,000	Yes
Attendance Incentives	5000	Yes
Classroom supplies, containers for supporting clean environments, etc	2500	Yes
Curricular software (Renaissance, library, others )	17500	Yes
Professional Development - Renaissance products, Discover Education, study sync etc.	10000	Yes

Description	Total Funds	Contributing
Additional custodial support	10,000	Yes

## Distance Learning Program

### Continuity of Instruction

[A description of how the LEA will provide continuity of instruction during the school year to ensure pupils have access to a full curriculum of substantially similar quality regardless of the method of delivery, including the LEA's plan for curriculum and instructional resources that will ensure instructional continuity for pupils if a transition between in-person instruction and distance learning is necessary.]

In Phases 1 and 2, the district's primary digital platforms are Google Classroom, Clever, Aeries Communicate, Go Guardian, Class dojo, and Google Meet for distance instruction. As a result of what we have learned from distance learning in the Spring, we have adopted more rigorous expectations and implemented distance learning standards going forward that include daily live interaction with a teacher and peers, grade level content, and taking attendance. The district is committed to removing barriers to student engagement and progress, including access to connectivity and devices, so that students can fully participate in distance learning, if needed. Teachers are expected to prepare distance learning work each week.

Distance learning tutoring and homework support is provided for students that have significant learning loss or students who need additional help. The district has teachers and paraprofessionals willing to provide this service.

We provide continuity of instruction by:

1. Maintaining grade-level content and instructional rigor
2. Focusing on the depth of instruction and pace
3. Prioritizing English language arts and mathematics content standards and learning
4. Maintaining the inclusion of each and every learner
5. Identifying and addressing gaps in learning and unfinished learning through formative assessment, focused instruction, and prioritizing essential standards for each grade level utilizing our adopted curriculum
6. Focusing on commonalities that students share in this time of crisis, not on their differences.

These principles reflect high-quality instruction and will be integrated with a social-emotional and mental health response.

Teachers, at each grade level, will identify and focus on the essential standards and keep the focus on grade-level content and rigor, addressing learning gaps and unfinished learning within the context of grade-level work. Work will be differentiated for each student based on the Universal Design for Learning principles.

Teachers and support staff are expected to take daily attendance and reach out to students that were not in attendance to find out how the school can support their learning. Teachers are also expected to teach or provide rigorous video lessons in mathematics, English Language Arts, and Social Emotional Learning at a minimum of 3-4 hours per day. Students in Kindergarten receive 180+ minutes and students in grades 1-3 receive 230 minutes, and grades 4-8 receive 240+ minutes of both synchronous and/or asynchronous instruction each day. Daily schedules are provided to parents and students.

Students and teachers will have time to interact and build a community of learners in distance learning. Students in distance learning have schedules provided that match or exceed the daily minimum across all grade levels.

From the beginning of the school year, all teachers have designed lessons in our Learning Management Systems for on-campus and distance learners. There is likely to be student movement across models, and we are prepared to make this as seamless as possible.

Students will attend live sessions for community building, intervention and/or enrichment. These live lessons will allow peer-to-peer interaction and relationship connections with teachers. Teachers will set up one-on-one or small group meetings to support social and emotional learning.

Content for core subject areas will be provided through supplemented campus instructional resources.

In grades TK-2, learning packets are distributed and live virtual learning via various platforms is offered. In grades 3-5, content and instruction is provided by teachers. These teachers are the point of contact for distance learning. In grades 6-8, content and instruction is provided by departmentalized teachers. These teachers are the point of contact for their prospective subject areas.

Office hours will be available for one-on-one conferences during the school day, or before or after school for parent and student assistance. Attendance and participation will be taken daily in Aeries, and student engagement will be documented on a weekly basis as described in SB 98.

Grading will be the same as on-campus learning and outlined in our district handbook and policy.

For physical education, art, music, and electives, a bank of exercises, physical activities, and resources will be provided.

Students will frequently and consistently use Google Classroom. The expectation will be a full day of instruction via asynchronous learning activities collected through teacher assigned lessons while engaging with and supporting students through classroom discussions, online lessons, and the completion of assignments. Engagement (attendance) will be collected through these methods of lesson delivery on a daily basis. Students will be expected to complete and turn in daily work to receive credit for the day.

Teachers will arrange regular check-ins with students - either one-on-one, or small or large groups settings. At a minimum, students and teachers will check-in at least once a day and attend the teacher-classroom connection for grades TK-8.

## **Access to Devices and Connectivity**

[A description of how the LEA will ensure access to devices and connectivity for all pupils to support distance learning.]

Parents and age-appropriate students will sign a user-agreement at the beginning of the year. Chromebooks (grades TK-8) will be assigned to each student. A check-out process was utilized during the first week of school to ensure every student has a device assigned to them in

case we are required to shutdown on a moment's notice. Our parking lot/WIFI access points will be open 24/7 for parents and families to be able to access the internet.

The district also worked with a local internet provider to secure free or reduced rates for internet access and to eliminate barriers for our most at-risk families including no-cost, unlimited data plan, CIPA approved filtered hotspots from T-Mobile.

Students in grades TK-2 may be distributed paper packets on a weekly basis as either primary or supplemental learning.

Teachers taught students how to use the various remote learning platforms and distance learning expectations in the first few weeks of school to be prepared for a transition to a hybrid or distance learning model.

Teachers will also continue to assist parents in understanding Chromebooks, Google Classroom, attendance expectations, learning expectations, and tips/tricks for teaching and monitoring student work at home. This will take place at our virtual Back To School Night events.

#### Getting Connected

Every Wednesday, as part of our daily engagement with families, teachers and staff will interact with families via phone, online meetings, scheduled outdoor meetings at school, and survey families to determine more individualized information regarding the deployment of devices and available internet access at home. Teachers will direct parents how to access tech support for parents needing extra support.

Administration and staff has interacted with and will continue to interact with and partner with community members and leaders, Tribal Liaisons, and other school districts to understand the specific needs and to ensure that all avenues for providing the best possible technology for distance learning has been employed.

## Pupil Participation and Progress

[A description of how the LEA will assess pupil progress through live contacts and synchronous instructional minutes, and a description of how the LEA will measure participation and time value of pupil work.]

### FEEDBACK TIMELINES

Daily feedback will be provided through Google Classroom and/or directly from the teacher through student work and assignment completion. Progress reports will be provided (via Aeries or in writing) and shared with the parents/guardians. At the end of every grading period, feedback and grade reports will be provided. Intermittent feedback is provided to students as needs arise.

The school district works alongside stakeholders to identify a remote educational delivery approach that accommodates, as much as practicable, the unique situations of each child. It is possible that our most vulnerable students will face multiple challenges. During this time, we will seek to maintain meaningful relationships and connections through personal contact with on-campus meetings, one-on-one virtual meetings or phone calls to ensure student success. The instructional materials provided by the teacher for on-campus learning will be attached in the remote learning modality utilized in that classroom with adaptations as needed for individual students and will help to address students with disabilities and English Learners.

Students will access assignments, projects, and communication through various remote learning platforms or by learning packets. Students are expected to complete assignments on a daily basis to receive attendance for the day. Students will not be allowed to complete all of their assignments on one given day. Assignments are to be submitted daily for completion and credit for enrolled courses.

### Attendance/ Participation/Active Engagement

As outlined in SB 98, student participation and progress will be monitored and ensured by credentialed teaching staff in daily and weekly reports via electronic reporting devices such as google classroom and Aeries.

These 7 steps for ensuring accountability requirements shall be followed:

(1) Assignment Tracking

All classes (at all grade levels) must use a system or method for tracking assignments given to students on every day of remote instruction. This can be in the Aeries Gradebook, a Learning Management System, or any digital system that can be accessed later if a school undergoes an audit. The important part of this is that EVERY day of remote instruction is accounted for.

(2) Lesson Plans / Daily Syllabi

All classes (at all grade levels) must maintain daily lesson plans and/or syllabi for every day on remote instruction. If maintained by a teacher, this can be stored in a Learning Management System, recorded in the Aeries Gradebook, maintained by the district, or stored in a shared network or online drive.

(3) Class Calendars for Tracking of Daily Instructional Delivery Method (NEW FEATURE IN AERIES)

The method(s) of delivering instruction and assignments in each class must be maintained for every day of the 2020-2021 school year. This can be done by using a new feature in Aeries called "Class Calendars". This new feature, which should be made available to schools early in September, allows a school to define an unlimited number of "Class Calendars" that each defines on which days a class meets and the instructional methods delivered on each day of the school year. Classes (both elementary and secondary) can be linked to these Class Calendars. This feature will ensure that there is an accounting of how students were instructed throughout the year, a critical part of any audit in the future.

(4) Class Attendance

Teachers must continue to track attendance as they have in previous years. COVID-19 - Attendance Features for SY 2020-2021. These guidelines have been updated a few times so far this summer as new information has been disseminated from the state. We are currently working on a new portal option to allow teachers to Mass Add Attendance Codes.

(5) Attendance Notes (NEW FEATURE IN AERIES)

Create Attendance Note Codes for "Distance Learning Engagement Types" in your Attendance Notes area of Aeries (ATN.CD). Use the new "Quick Attendance Notes" feature to allow your teachers to easily indicate which daily engagement types a student performed each day in their classes. This feature was being released with the 8/28 update to Aeries. We are currently working on a new portal option to allow teachers to Mass Add Attendance Notes.

(6) Instructional Minutes Certification (NEW FEATURE IN AERIES)

Teachers must certify each week, the daily instructional minutes for their class(es). They can do this by filling out a form similar to the recently released CDE Template for Daily Participation and Weekly Engagement (specifically, section D). Alternately, the school can use a new feature being developed for Aeries called Weekly Instructional Minutes Certification. This new feature will be released in early September.

(7) Electronic Attendance Accounting Certification

Any school wishing to store all the above information electronically and not have to print and have teacher physically sign a Daily Participation and Weekly Engagement Report can instead follow the standards detailed by the CDE for Electronic Attendance Accounting. Schools already certified for this must continue with their previously approved procedures. Schools not previously certified can comply with the guidelines and get a letter from their auditor attesting that the school will be following those procedures. Procedures for Aeries are also available.

Active engagement means a student is active in his/her coursework.

Participation and engagement will be based on some or all of the following:

Completion of lessons- activities, assessments, projects - on a daily basis

Attending synchronous (live lessons) for tutoring, intervention, enrichment

Or daily contact with the teacher.

A teacher will input the student's attendance into Aeries, based on the student's engagement. Course completion is based on demonstration of academic proficiency.

#### ASSESSMENT

Individual Education Plans (IEPs) will be adhered to in all testing environments.

Teachers, support staff, and/or school testing coordinators will be trained on how to deliver online assessments.

Assessments will be delivered online through a variety of modalities including teacher-created questions or performance tasks placed in the Learning Management System.

All assessments will guide instruction.

#### DATA COLLECTION

Teachers will assess students at the start of the school year to evaluate learning loss. Using the assessment data, personalized learning pathways will be developed. Formative assessments will be used to gauge student progress and to adapt curriculum to support student learning. For content areas and grade levels, our district will leverage curriculum-based assessments. Quick checks (exit tickets, short quizzes) will also be implemented to track progress and determine mastery of understanding. Formative assessments will be administered and appropriately paced to correspond with scope and sequence.

## Distance Learning Professional Development

[A description of the professional development and resources that will be provided to staff to support the distance learning program, including technological support.]

Professional development will be provided to staff in Google Suite (Forms, Calendar, Docs, Slides, Sheets, Meets, Classroom, etc.) based on their needs. Administration will provide professional development to support distance learning based on direct feedback from teachers. Technological support will be provided to staff on an as-needed basis. IT personnel are available to assist staff.

#### TEACHERS

Last spring, staff participated in synchronous and asynchronous professional learning and collaboration meetings. This school year, staff and teachers will build on that foundation with ongoing professional learning specific to their content area and instructional materials. Several professional development trainings including Google Suite for Educators and Explicit Direct Instruction are being offered this year by the

Mountain Valley Education Consortium for participating districts. Teachers have the opportunity to participate in the Shasta County Office of Education and the Mountain Valley Education Consortium professional development training offerings.

#### ONGOING LEARNING

Time is allotted weekly for staff to connect with their peers and to build staff capacity in delivering on-campus and remote instruction. The district provides continuous learning opportunities and teachers work together to sharpen skills, teaching one another tips and tricks for distance learning. We continue to utilize grade level and vertical teams to provide identified professional development.

Job embedded support for teachers includes teacher observations, professional learning communities, mentoring, coaching, examining student work, modeling, and a focus on analyzing high-impact instructional strategies.

## Staff Roles and Responsibilities

[A description of the new roles and responsibilities of affected staff as a result of COVID-19.]

Flexibility will be the key to implementing new practices within our district. Staff will provide the necessary support to make each of our children and their families successful. We will work together to ensure our students receive a high-quality education and a nurturing, supportive environment necessary for success.

Office Staff-Isolate students or staff with COVID symptoms. Protect school facilities by keeping parents and non-essential volunteers from entering campus, Taking temperature and using screening questions to staff members daily as they enter the school.

Custodians-Clean facilities in-between student and staff use including cafeteria with multiple lunches, classroom areas, playground, bathrooms, and other high use areas.

Transportation-Clean bus between student use.

Instructional Aides-Assist in temperature checks. Used based on identified need to support continuity of learning and a safe environment for students and staff members.

Teachers-Provide a quality education for all students utilizing multiple means of accessing the curriculum. Be ready and able to quickly transition from a brick and mortar classroom model to a remote learning model. Plan for both remote and in-class learning. Teach and reinforce proper hygiene, hand-washing, social distancing protocols. Teach students and parents how to use Chromebooks and remote learning platforms. Establish and implement daily routines for both in-person and remote delivery. Include and interweave stress management and mindfulness practices in daily classroom routines.

Teaching assistants and para professionals will be used to help mitigate learning loss due to Covid through one on one and group interventions.

Special Education Teachers -modify IEPs based on the instructional model.

Administrators-Train all employees on health and safety protocols, including correct application of disinfectants and maintaining physical distancing. Teach and reinforce hand washing and use of a cloth face covering by employees when near other employees or students. Ensure adequate supplies for both employees and students including soap, hand sanitizers, cleaning solutions, tissues, masks, and other PPE.

Nursing-Serve as the District's COVID 19 Liaison and train staff on how to reduce exposure and follow the latest protocols. Isolate sick students and staff.

## Supports for Pupils with Unique Needs

[A description of the additional supports the LEA will provide during distance learning to assist pupils with unique needs, including English learners, pupils with exceptional needs served across the full continuum of placements, pupils in foster care, and pupils who are experiencing homelessness.]

English learner students N/A, there are no EL students at the school at this time.

Special education services will be provided in accordance with each student's IEP. RSP services will support student progress in his/her general ed class. Other service providers may deliver services in-person or virtually. For students with disabilities, special education teachers will work with general education teachers, students, and families to minimize barriers the student may experience in a distance/remote

setting. The IEP will include a description of the means by which the IEP provisions will be offered under emergency conditions, as specified, in which instructions or services, or both, cannot be provided to the pupil either at the school or in the person for more than 10 school days, as specified. Our goal is to create multiple means of engagement through IEPs and 504 plans. Additionally, we plan to generate student interest and motivation for learning, represent the information and content differently by providing leveled and personalized learning, and provide more affirmative and corrective feedback.

Technology devices will be provided to all students so that they can participate equitably in remote learning while at home.

Foster youth, homeless students, and special education students may attend more in-person instruction, as needed, during at-home learning days.

Our most at-risk students are assigned a staff member who provides regular weekly check-ins to ensure students are receiving the necessary support to be successful. Teachers, administrators, special education teachers, the Behavior Intervention Specialist, and support staff will work collaboratively to ensure all students have contact with the school.

## Actions related to the Distance Learning Program [additional rows and actions may be added as necessary]

Description	Total Funds	Contributing
Parent training for Chromebook, Google Classroom, instructional planning	2000	Yes

Description	Total Funds	Contributing
Technology devices to support remote learning, meetings	45000	Yes
Technology software licenses and subscriptions for virtual platforms	10000	Yes
Behavior intervention specialist/teaching assistant	30000	Yes
SARB/SART Data Coordinator	1500	Yes
Technology support for staff, parents, and students	10000	Yes
Special Education Student Support	25000	Yes

## Pupil Learning Loss

[A description of how the LEA will address pupil learning loss that results from COVID-19 during the 2019–2020 and 2020–21 school years, including how the LEA will assess pupils to measure learning status, particularly in the areas of English language arts, English language development, and mathematics.]

With the closure from March to June, we are expecting skill deficiencies. Although teachers and learning coaches (parents/guardians or other adults/older children in the home) may have taught the lessons, the depth of the concepts and expectations within the units may not have been met by all students. Data collection, lesson design, interventions, enrichments, and support for students, teachers, and families are in

place to support foundational understanding of grade level concepts.

Students will be assessed in English language arts, mathematics and English proficiency within the first 30 days to identify gaps and areas of need.

All teachers are expected to access the state standard documents which include the highest leverage standards in each subject by grade level. Other resources include: district formative assessments, grade level pacing guides, and the ELD curriculum and teaching strategies which teachers can implement and leverage to identify gaps prior to teaching the grade-level standards.

Our monthly site-based data meetings examine each student's achievement and evaluate each student's need for additional support. Once a student has been identified as needing intervention or extension, each student receives the appropriate help in a timely manner. Students who are experiencing difficulty are identified to receive additional support targeted to the areas of his/her deficiency.

## **Pupil Learning Loss Strategies**

[A description of the actions and strategies the LEA will use to address learning loss and accelerate learning progress for pupils, as needed, including how these strategies differ for pupils who are English learners; low-income; foster youth; pupils with exceptional needs; and pupils experiencing homelessness.]

While school closures have impacted all students, such as English Learners, students with disabilities, students with learning or attention issues, economically disadvantaged students, foster children, and homeless youth may be disproportionately affected by school closures and the unanticipated transition to distance learning. Now more than ever, we believe it is essential to ensure that each and every student has equitable access to engaging grade-level content and instructional rigor. We will provide students with different ways to engage in and process learning, and to express their learning needs to help reduce or eliminate barriers showing what they know and can do.

To ensure that we are not a source of further distress for our most at-risk students and families, we will work with families to support learning loss and not attempt to catch up for lost academic time through accelerating curriculum but instead focus on the most essential standards and tutoring. Curricula and instructional practices will be adjusted accordingly without the expectation that all lost academic progress can be caught up.

Support staff will work with our at-risk students in small groups and one-on-one to provide additional support due to learning loss.

Interventions will take place within the classroom during a specific time of the day throughout the school week. Using formative assessment, teachers will identify the area needs for each student. Furthermore, teachers will identify essential state standards for current and prior school year utilizing diagnostic testing in order to address any learning loss and accelerate students. Teachers will prioritize the concepts and skills that are of immediate importance in helping students access grade-level work. Learning goals will be set for each trimester to focus on their areas of growth.

Both in-person and remote tutoring and homework support will be provided for students that have significant learning loss or students who need additional help. Paraprofessionals, in collaboration with classroom teachers, will provide this support.

Research shows that for students with disabilities, the level of inclusion is a strong predictor of academic growth-the greater the level of inclusion (particularly 80% or more of the day), the greater the rate of academic growth. We know that removing students from core instruction in an attempt to remediate or catch them up is not only counter productive, it significantly contributes to the widening of the opportunity gap and often results in students being grouped or tracked into a lower grade-level and core content classes. Foster youth, homeless youth, English learners and students with disabilities will participate in core instruction with push-in support provided by paraprofessionals and RSP staff.

English learners - there are no EL Students at this time.

Additionally, we believe engaging the parents of English learners, foster youth, homeless youth and low income students is important during distance learning and in-person learning. We will adequately notify parents of these at-risk populations of the same information about any program, service or activity that is shared with other parents in our district.

We will make grade-level content accessible for all students through the use of the principles of Universal Design for Learning (UDL). UDL principles are based on the understanding that students differ in the ways they are motivated to learn, and that students with language and/or cultural difference, sensory disabilities (e.g., blindness or deafness), and learning disabilities all require a different way of approaching content. We will provide students with different ways to engage in and process learning to reduce or eliminate barriers to showing what they know and can do. Teachers will use these classroom practices to help increase active student engagement, which is key to improving the rate of growth for all learners.

Teachers will ensure that all students have the opportunity to engage in productive struggle with Tier 1 instruction, allowing sufficient time to make sense of a task or problem before intervening. Tier 2-some students will need more time and engagement strategies through additional opportunities to practice, review, preview, mathematics language development, routines, and vocabulary development to show growth. Tier 3-There will be students that may need even more intensified instruction to address skills deficits. These supports will not come at the expense of core instruction. Instead, the scaffolds that teachers and support staff employ to meet specialized student needs will be specifically targeted to individual student academic difficulties or language development needs and will serve to expand, not limit, their access to rigorous content and their development of higher order conceptual understanding and the corresponding academic language to convey their understanding.

Interventions may include regularly scheduled 30 minute sessions with an intervention provider or specialist through video conference, scaffolding for specific task assignments, pre highlighted texts, more frequent feedback or check ins, time management supports, or maintaining a daily written agenda. Students in the upper grade levels may be offered guidance for monitoring their own progress and implementing supports like setting their own timer to chunk assignments, keeping a daily agenda that outlines tasks and goals, or creating a playlist or active routine to help with stress or anxiety management.

## **Effectiveness of Implemented Pupil Learning Loss Strategies**

[A description of how the effectiveness of the services or supports provided to address learning loss will be measured.]

Diagnostic assessments are used to identify specific areas where instruction or intervention to improve student learning and address learning loss. Universal screenings will be scheduled in a variety of intervals and documented in the the district assessment calendar (beginning of the school year, every 6 weeks, etc.) Formative assessments and progress monitoring will take place during the lesson and provide actionable information about students' learning status relative to the desired lesson goal. Formative assessment examples may include collecting exit tickets through a digital platform at the end of each class session, whether online or in person; using an opener to reinforce skills and check for understanding on concepts recently taught; giving students opportunities to share what is working and what is not working; or continuing to provide ample opportunity for discussion and meaningful content interaction with students through high-order thinking questions. When students are given opportunities to participate in engaging activities, teachers and support staff will provide students with ample time to think and develop a solid response.

Teachers will use data from the formative assessments immediately to adjust their instruction and ensure students progress towards learning

goals. Staff will meet in monthly collaboration meetings to complete a needs analysis on the effectiveness of the services and supports to address the learning loss. Actions and services will be adjusted and refined based on student data and reflection.

**Actions to Address Pupil Learning Loss [additional rows and actions may be added as necessary]**

Description	Total Funds	Contributing
Updated Assessment/Intervention/Enrichment products - online	25000	Yes
Intervention/ Assessment staff	35000	Yes
Incentives	5000	Yes
Parent training/ online platforms	6000	Yes

**Mental Health and Social and Emotional Well-Being**

[A description of how the LEA will monitor and support mental health and social and emotional well-being of pupils and staff during the school year, including the professional development and resources that will be provided to pupils and staff to address trauma and other impacts of COVID-19 on the school community.]

We believe relationships and connectedness are at the core of our school community. We know from experience and the science of learning and development that meaningful relationships are essential for students to grow as learners. The student/staff relationships are the foundation of students’ connectedness to the school community and learning. Staff to staff relationships provide the space for staff collaboration and growth. Student to student relationships allow peers to connect to each other and begin to understand diverse perspectives, helping them become more compassionate human beings. In order to focus on student success, we need to honor the biology of our brains — our interconnected centers of emotions, focus and learning. Our staff will use practices to support students’ social, emotional and cognitive development.

It is no exaggeration to say the past five months have been horrible. The pandemic abruptly disrupted all aspects of our lives, leaving most of us isolated, frustrated and impatient — and some of us lonely, depressed and even unsafe. We can anticipate that some of our students will be distracted and unfocused because of the turbulent environment we are in.

The disruptions we are experiencing create stress, which causes cortisol to flood the limbic system of our brains — stimulating our emotion center (the amygdala) and distracting the parts of our brain that manage learning and memory (the hippocampus) and attention and concentration (prefrontal cortex). This imbalance is why we feel so distracted and unfocused with each new piece of bad news.

Fortunately, science gives us some good news — our brains also respond to another hormone: oxytocin. Also known as the “love” hormone, oxytocin comes from trusting relationships and safe, calm and predictable environments. It is why connecting with friends and family, even if virtually, makes us feel better. It is also why doing things like tuning into what we’re sensing at the moment and exercise help us calm down and focus.

When students come back to school — through distance learning or in-person — we will help them best by ensuring a steady flow of oxytocin that calms their brains and allows them to learn. We will do this by doubling down on the Three Rs: Relationships, Routines and Resilience. Our staff will interweave social emotional learning throughout the instructional day and provide families with tips and tricks for assisting their student(s) through these tough times.

Teachers and support staff already know how to do these new 3 R’s. They understand the importance of relationships and take the time to get to know every student individually and help students connect to their peers.

Our staff are also skilled at setting up routines that establish safe and supportive environments. Our staff give clear, simple directions and model expectations with their words and actions.

Building young people’s resilience will be another priority. Our staff will intentionally create engaging, collaborative activities that fill young people’s brains with the oxytocin that counteracts their stress and trauma. Since our staff know our students and our families well, they are attuned to their emotional states and needs and can respond with the supportive words, guidance and practices that help them learn how to manage and regulate their emotions. All of these practices are based on the way the brain develops and learns. And our staff is also here to provide social emotional support to our parents/teacher partners in the event we have to return to remote learning or for students that are on HomeSchool/Independent Study programs. Resources and tips/tricks will be shared with the parents to support their students while learning from home. Counselors will be available upon request or for students that are referred by staff members for additional support.

Plans are in place for outreach to students who do not return, given the likelihood of separation anxiety and agoraphobia in students. We anticipate that some students may have difficulty with the social and emotional aspects of transitioning back into the school setting, especially given the unfamiliarity with the changed school environment and experience. Special considerations will be provided and warranted for students with pre-existing anxiety, depression, and other mental health conditions; children with a prior history of trauma or loss; and students in early education who may be particularly sensitive to disruptions in routine and caregivers. Students facing other challenges, such as poverty, food insecurity, and homelessness will be provided additional support and assistance.

We will incorporate academic and behavioral accommodations for all students who may still be having difficulty concentrating or learning new information because of stress associated with the pandemic.

This year more than ever, our staff plan to laugh, play, listen and connect with our students and families so that they are ready and able to learn their reading, writing and mathematics.

Social Emotional Learning supports will be inter-woven in daily lessons by teachers and support staff. Teachers will check in daily with students to build repertoire and monitor their mental health. Teachers will provide Tier 1, 2, and 3 social emotional supports based on student needs. The counselors and support staff will connect and provide additional support for identified students. Teachers and support staff will reach out to parents and families when students are not attending school. Tier 1, 2, and 3 supports will be put in place to address attendance concerns. Administrators will follow-through on students that have been identified for Tier 2 and 3 support.

Professional development and resources will be identified as additional needs become evident. Teachers have the opportunity to participate in the Shasta County Office of Education and the Mountain Valley Education Consortium professional development training. This year, Capturing Kids Hearts has been offered to staff that have not been trained in the framework.

The Mountain Valley Education Consortium has provided our network of schools links to resources to assist their staff with mental health. Administration has also encouraged all staff members to find work, life and balance in these trying times. Administration has worked with staff to ensure they feel safe and have the tools that they need to address the social, emotional and academic needs of their students. We are encouraging staff to take time for self-care and setting boundaries between their work and their personal lives. We have also encouraged staff to use our counselor to discuss their fears, thoughts, anxiety and concerns about the classroom. We are taking time during staff meetings and professional development sessions for staff to personally reflect, encourage staff to take time for themselves. Staff are also encouraged to

focus on the things that they can control and prioritize the things that are healthy. Staff also have been encouraged to: 1. Carve out time for themselves in order to maintain their mental health, 2. Get their bodies moving to help with mental wellness, 3. Model self-compassion, 4. Set reasonable expectations for their students, parents and themselves, 5. Modeling healthy communication and being transparent about what is going on, 6. Be unapologetic about taking time for themselves, setting realistic goals, setting boundaries, and being clear and transparent about what they are capable of (and what they need), 7. Creating a dedicated work space when working from home and having the tools they need to implement distance learning from the school classroom, and 8. Setting office hours while remote teaching.

Mountain Union Elementary School District has signed an MOU with noted local provider of counseling services so that staff can anonymously arrange to meet for "Decompression" services an hour at a time, either remotely or in person. Mountain Union Elementary School District realizes the importance of having the availability of someone that staff can reach out to in times of need or uncertainty.

## **Pupil and Family Engagement and Outreach**

[A description of pupil engagement and outreach, including the procedures for tiered reengagement strategies for pupils who are absent from distance learning and how the LEA will provide outreach to pupils and their parents or guardians, including in languages other than English, when pupils are not meeting compulsory education requirements, or if the LEA determines the pupil is not engaging in instruction and is at risk of learning loss.]

We have had to fundamentally rethink our approach to family engagement. Because families are increasingly expected to assist in ensuring that kids are learning from home, they have moved from being stakeholders to being critical learning coaches and partners in the central work of teaching and learning.

Moving forward, we will provide parents with more detailed and timely information on instructional approaches, technology tips and tricks, and learning expectations to ensure that learning continues in whatever circumstances the next few years bring. Using our existing tools and social media platforms we will inform, engage, and train parents in supporting their students both academically and socially.

Every attempt will be made to reach out to families, including in languages other than English, when students are not meeting learning and attendance standards, not engaging in instruction and are at risk of learning loss. The principal and teachers will identify and target students that need additional support to ensure students are receiving a quality education.

The countywide Help Me Growth initiative provides schools with support for truant students so that we can re-engage students in school. A three-tiered system has been put in place to collect engagement and provide outreach to our most-vulnerable populations. Students who are not engaging school via distance learning platforms or are not picking up meals are contacted to inquire further regarding any connectivity issues and to ensure their well-being. A collaborative effort has been made with Human Health Services, Children's Legacy Center, Child Protective Services, the Shasta County Sheriff's Department, the Help Me Grow staff, and the Shasta County Office of Education to assist local schools with reaching out to students and their families when students are not attending school.

#### COVID 19 TIERED RE-ENGAGEMENT STRATEGIES

Tier 1 includes: UNIVERSAL SUPPORT

Priorities & practice supporting all families in the most inclusive & equitable way

Expected Percent of Families Served: All

Project Intervention: All Shasta County School Districts will provide communication to families regarding distance learning expectations and school provided resources.

Project Goal: 90% of students will have weekly contact with their school

#### COMMUNICATION

Schools send out the plan to parents (using multiple methods) for what distance learning will look like and ways students can engage if they have internet and if they do not.

Schools send out the updated meal locations flyer for their attendance area.

#### TRACKING OF STUDENT ENGAGEMENT

Teachers take "attendance" on a weekly basis to see which students have engaged in either the pick up of a packet, completion of some work, and/or visually with the student online. This attendance should be shared in some way with the school office.

School lunch personnel track which students pick up breakfast and/or lunch at least once a week. This information should be shared with the school office.

At the end of each week, schools identify which students there has been no accounting for, either through distance learning or meals.

#### ADDITIONAL ATTEMPTS AT COMMUNICATION

If no student engagement has been made that week, someone from the school will call (could be school counselors, psychologist, office staff or administrator) at least twice to clarify ways for families to contact the school so their student can engage, using emergency contact list if needed.

Tier 2 includes: SUPPLEMENTAL SUPPORT

Additional services provided for some families who require more support

Expected Percent of Families Served: Some

Project Intervention: All families who have not made contact with their school for one week will be referred to Help Me Grow case management.

Project Goal: 95% of families referred to HMG will make contact with their school.

For a student/family to be referred to Tier 2 the following criteria must be met:

All Tier 1 interventions are complete

No CONTACT from student/family

CONTACT with no follow-up the following week

Tier 1 to Tier 2 Referral Tool

Each school will keep a record of students that meet the Project's Tier 1 to Tier 2 criteria.

School will complete a Referral Form (Google Form) for each student

This document lists all of the information that you will need to gather to complete a referral.

Referral Form Link

If the family makes contact with the school following the referral, the school must notify HMG using the same Referral Form

All questions can be emailed to April Matthews at [amatthews@shastacoe.org](mailto:amatthews@shastacoe.org)

Tier 2 Supplemental Support

HMG will receive referrals from schools using the Referral Form. The form will be used to enter their information into the STAR Database.

Once a referral is received the following will occur:

Day 1: Call, Text, Email, and Mail the Family

Day 2 & 3: Call, Text, and Email the Family

HMG will use an incentive as a "hook" in our messaging to increase family engagement. For instance it may be the COVID-19 Make Contact Contest. Every family that connects with school will be placed in a weekly drawing for a cart of groceries to be delivered to their home. HMG messaging will clearly state the need to connect with their child's school and an offer to help link them to other community-based resources.

If needed, HMG will provide the program's typical case management until the case is complete.

Tier 2 to Tier 3 Referral Criteria

For a student/family to be referred to Tier 3 the following criteria must be met:

HMG Case Manager has attempted to make contact with the family for 3 days using mail, email, text, and/or phone call.

No CONTACT from family to school or HMG by Day 4.

Tier 2 to Tier 3 Referral Tool

HMG will keep a record of students that meet the Project's Tier 2 to Tier 3 criteria.

HMG will share this list using a secure Google Sheet with the Children's Legacy Center (CLC).

Once the family makes contact with HMG or the school following the referral, case will close.

Tier 3 includes: INTENSIFIED SUPPORT

Targeted support directed toward the few families with the greater needs

Expected Percent of Families Served: Few

Project Intervention: All families who have not made contact with the school after Help Me Grow case management will be referred to the Project's multidisciplinary team for targeted intervention.

Project Goal: 100% of families referred to MDT will make contact with their school.

Tier 3 Intensified Support

CLC will receive referrals from HMG using a Google Sheet. The Sheet will be used to enter the families information into a new COVID-19 Section of the Collaborate Database.

Referrals will be reviewed by a multidisciplinary team (MDT) including representatives from the student's School, HMG case management, CLC, Law Enforcement, HHSA Children's Services, and potentially others during a weekly HIPAA compliant Zoom meeting.

Intervention may be provided by Community-Based Organization (CBO) , a coordinated response among MDT members and CBO and/or a request for a Welfare Check completed by Law Enforcement.

The results will be discussed at the next MDT meeting. The school and HMG will inform the team if the family/student has made contact.

This Project is not a referral to or a pathway to Children and Family Services. An objective of the Project is to help ensure the health and safety of our students. We will endeavor to do that using support from our schools and our community. Our ultimate aim is safe and healthy students who are engaging in distance learning.

## School Nutrition

[A description of how the LEA will provide nutritionally adequate meals for all pupils, including those students who are eligible for free or reduced-price meals, when pupils are participating in both in-person instruction and distance learning, as applicable.]

### School Nutrition

A description of how the LEA will provide meals for pupils who are eligible for free or reduced-price meals for pupils participating in both in-person instruction and distance learning, as applicable.

In-person Instruction-Students receiving in-person instruction will be served breakfast and lunch on a staggered schedule and as the "offer vs. serve" model. The offer vs serve model includes: While keeping at a social distance and wearing masks, students will be allowed to go one at a time through the serving line. All items that are normally put on the salad bar will now be either portioned out and put in sealed containers/bags or served directly on the serving line by an adult. Extra lunch periods have been put in place to implement social distancing. Cohorts of students are sent to the cafeteria each day on staggered break and lunch times (or have lunch in classrooms). Lunch will be served outside when the weather permits. Hand hygiene will be performed prior to and after lunch breaks. Social distancing will be implemented at the lunch tables (or classroom) depending on where students eat.

Distance Learning-Breakfast and lunch meals will be put in place 5 days a week during instances of Distance Learning. Families may pick up meals at any participating school site within the county. In some cases, meals will be delivered to bus stops of our most at-risk student populations.

All lunches will be free of charge for all students until the federal waiver expires on December 31, 2020.

## Additional Actions to Implement the Learning Continuity Plan [additional rows and actions may be added as necessary]

Section	Description	Total Funds	Contributing
School Nutrition	School Nutrition Supplies for meal preparation and packaging	10000	Yes
School Nutrition	Additional custodial services during meal times	2500	Yes

## Increased or Improved Services for Foster Youth, English Learners, and Low-Income Students

Percentage to Increase or Improve Services	Increased Apportionment based on the Enrollment of Foster Youth, English Learners, and Low-Income students
33.71%	186993

### Required Descriptions

[For the actions being provided to an entire school, or across the entire school district or county office of education (COE), an explanation of (1) how the needs of foster youth, English learners, and low-income students were considered first, and (2) how these actions are effective in meeting the needs of these students.]

Equity is at the forefront of every decision we have made with the COVID funding and supplemental/concentration funds. No matter the instructional schedule model, please continue to work to eliminate the barriers to student success that existed before the closure. We believe that we have an unprecedented opportunity to improve how we provide services and implement more student-centered designs for our most at-risk families. We identified the areas of need for our foster youth, English learners and low-income students and reached out to their families, the first week of school, in order to provide the necessary tools and resources for their students to be successful in school. All actions and services will be provided on an LEA-wide basis in our small rural school district. The supplemental funds will be principally directed to support the unduplicated pupils and enhance the overall program.

In determining the most effective use of supplemental and concentration funds, the following information will be principally directed to support the unduplicated pupils and enhance the overall program.

In determining the most effective use of COVID funds, federal funds, supplemental and concentration funds, the following information was considered:

Review of survey results from stakeholder groups

Review of one-on-one feedback from parents, staff, students, and community members

Review of the CA School Dashboard student group report to identify which student groups need additional support

Current local and state metrics with actions and services in place

History of success with actions and service in district programs

Refinement of district programs to improve services to students

Validity of services based on best practices of effective schools and relevant research

With this analysis, the District has determined that the implementation of the following actions and services are the most effective uses of the supplemental dollars to meet the needs of our identified student group populations of socioeconomically disadvantaged, Foster Youth, and English Language Learning students:

Social emotional learning professional learning and support,

Use of Explicit Direct Instructional practices,

Early intervention in reading and math,

One-on-one support and small group instruction,

Establishing expectations for learning,

Assisting parents with tips and tricks for educating their students at home,

Family outreach and individual check-ins with our most vulnerable students,

Student Study Team, Student Data Systems and progress monitoring in place,

Weekly collaboration meetings to identify students that need targeted support,

Multi-tiered system of support,

Tiered system of support for student engagement and attendance,

Professional development instructional strategies to support our most vulnerable students,

Parent engagement and effective communication,

Weekly homework assistance,

Counseling services,  
Transportation of meals to low income families and/or multiple locations to access meals,  
Foster youth/homeless youth/English Learner liaison  
Support staff  
Tutoring,  
and goal setting.

We believe these actions are effective in meeting the goals for these student groups as they provide the additional resources needed to set students up for success. Using engagement and local assessments as a measurement, we will be able to see the progress students made during the first trimester. After we review the data, we will reevaluate the actions and services that support these student groups and adjust

[A description of how services for foster youth, English learners, and low-income students are being increased or improved by the percentage required.]

For the 2020-2021 school year, the district 's estimated unduplicated count percentage of students identified as low income, foster youth, and English learner will be approximately 95%. Our district will receive additional funding in supplemental and concentration funding, CARES funding, Covid Relief Funding in 2020-21 to provide improved or increased services for identified students.

The district proposes to spend the increased funding on academic intervention services, instructional support services, Student Support Services to serve English Learners, Foster Youth and Low Income students primarily. The actions listed above show how we have increased and improved services for our most vulnerable student groups.

Online and in-person meetings-staff meetings, special education, and home visits for one-on-one parent meetings have taken place to ensure our most at-risk students are being served.

Transportation of Meals/Learning Packets- Our transportation department and cafeteria support staff deliver meals to several stops within the community.

Principals, Support Staff, and/or Behavior Intervention Specialist hand-delivered student work to at risk families in the community that were without transportation and families at the women's shelter to ensure students continued to learn.

Student Engagement-A tiered system has been put in place to collect engagement data. Students who are not engaging in school in person or via distance learning platforms or are not coming for the "Grab and Go" meals are contacted to address any barriers to learning. A collaborative approach has been implemented with Human Health Services, Children's Legacy Center, Child Protective Services, the Shasta County Sheriff's Department, the Help Me Grow staff, and the Shasta County Office of Education working in concert to assist local schools with reaching out to students and their families when students are not attending school.

Teachers check in with students regularly. During these check-ins, teachers offer tutorials, feedback on projects, enrichment work, and supportive listening during this challenging time.

WIFI Access/Computers/Lesson Delivery-School closures exposed the need for our rural and low income families to have reliable Internet services in order for our staff to implement and our students to access distanced learning. Our LEA has a plan to quickly transition back and forth from students attending in person to remote learning in a hybrid model including both virtual/packet learning. We have distributed both paper learning packets and checked out Chromebooks to students.

Board Approved - September 23, 2020